

Weddington Primary School

Weddington Primary School, Winchester Avenue, Nuneaton CV10 0DN

Tel: 02476 340729 Email: admin2632@welearn365.com

www.weddingtonschool.com

Every child Every chance Every day

Weddington's vision is for all to thrive.

'Weddy' graduates will venture into the wider world as curious, courageous and confident individuals, who are equipped with the tools for continued success.

Mr M. Patel
Headteacher

Local Learning Area

Originated from *EVOLVE National Library* - September 2020



General:

Visits/activities within the 'Local Learning Area' that are part of the normal curriculum and take place during the normal school day follow the Operating Procedure below.

These visits/activities:

- Must be recorded on EVOLVE via the 'Local Area Visit' module
(Signing-out sheet must be left with the office)
- Do not require additional parental consent unless out of school hours
(Parents to be informed via a MyEd message of planned excursion)
- Require medical, behaviour and/or general risk assessments linked to the specific cohort and signed by EVC
- Will be communicated in advance with parents via MyEd
- Must be agreed by the Head Teacher/EVC.

Boundaries:

The boundaries of the Local Learning Area are shown on the attached below. This area includes, but is not limited to, the following frequently used venues:

- *Riversley Park*
- *Weddington Post Office*
- *Saint James' Church*
- *Higham Lane School*
- *Higham Lane North School*
- *Etone School*
- *The Chines care home*
- *The Weddington Walk*

'No-go' areas within the Boundaries :

- Nuneaton Town Centre on market days (Wednesday)
- A5 bypass (Watling Street)

Operating Procedure for Local Learning Area

The following are potentially significant issues/hazards within our Local Learning Area and should be acknowledged briefly on General Risk Assessment:

- Road traffic
- Crossing roads



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- Other people
 - Members of the public
 - Animals.
 - Etc.
- Losing a pupil
- Uneven surfaces and slips, trips, and falls
- Weather conditions
- Activity specific issues when doing fieldwork (nettles, brambles, rubbish, etc)
- Building and construction development.

These are managed by a combination of the following:

- The Head, or EVC must give verbal approval before a group leaves *and are confident that staff will follow operating procedures*
- Only staff judged competent to supervise groups in this environment are approved.
- Regular handwashing or regular hand sanitising is in place
- Pupils are briefed on keeping their distance from members of the public
- The selected route takes the least busy option
- Ratios are strictly adhered to dependent on cohort
- Staff are familiar with the area, including any 'no-go' areas, and have practised appropriate group management techniques
- Pupils have been trained and have practised standard techniques for road crossings in a group
- Where appropriate, pupils have been fully briefed on what to do if they become separated from the group (this may be addressed within a PSHE lesson)
- Pupils' clothing and footwear is checked for appropriateness prior to leaving school and a High Visibility jacket MUST be worn
- Staff are aware of any relevant pupil medical information and ensure that any required medication is available
- Staff leave a hard copy of all RA's and paperwork with the EVC and a completed 'Signing Out Sheet' with the office
- A mobile or school mobile is taken with each group and the office have a note of the number
- A qualified First Aider attends and medical equipment is taken along with waste bags, sanitiser, wipes and tissues.
- The 'Buddy System' is used when walking and all adults are spaced out along the line
- Regular headcounts are taken
- Pedestrian crossings are used where available.

If you would like to know more or need any clarification, please direct all your enquiries to the Educational Visits Support Team

Jake Wilder | Educational Visits Adviser

Educational Visits Support Team | Juniper Education

educational.visits@junipereducation.org or Beverley.Jones-Leka@junipereducation.org

